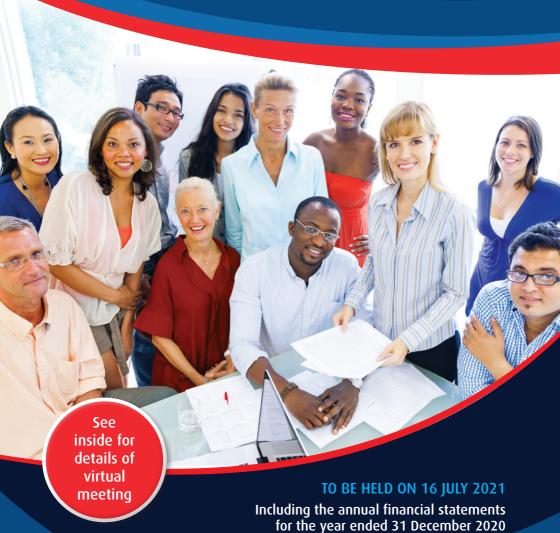
## Notice of the Annual General Meeting





## **IMPORTANT NOTICES TO ALL MEMBERS**

#### TWENTY-FIFTH ANNUAL GENERAL MEETING

Notice is hereby given that the twenty-fifth Annual General Meeting of Members of the Imperial and Motus Medical Aid will be held on Friday, 16 July 2021 at 15:00.

The Scheme has made provision for members or their proxies to participate in the meeting by way of an electronic platform hosted by The Meeting Specialist (Pty) Ltd – TMS. Should you or your proxy wish to participate, please complete the enclosed form and email it to TMS at proxy@tmsmeetings.co.za by no later than 10:00 Wednesday, 7 July 2021.

Upon receipt of the required information, you or your proxy will be provided with a secure code and instructions on how to access the virtual meeting. Please note that access to the meeting will be at the expense of members who wish to make use of the facility.

## **UNDESIRABLE BUSINESS PRACTISE**

The Council for Medical Schemes (CMS) is enjoined to protect the interests of the beneficiaries at all times. To this end, the CMS monitors medical schemes' compliance with rules and the provisions of the Medical Schemes Act, No. 131 of 1998 ("the Act"), as well as other legislation relating to medical schemes.

The CMS continues to monitor medical schemes' general meetings, especially against the background of incidents where meetings have previously been disrupted by members who were disgruntled with the process that schemes follow in convening general meetings; as well as meetings convened contrary to the Rules of the Scheme, and elections conducted in a questionable manner.

The Registrar of Medical Schemes ("the Registrar") has, based on findings from medical scheme monitoring and inspection initiatives, and with the concurrence of the Council for Medical Schemes and the Minister of Health, declared some practices related to medical scheme practices, irregular and undesirable, as described in Notice 943 of 2017 in the Government Gazette published on 5 December 2017.

This relates specifically to approaching or persuading a person to stand as a candidate, the canvass of proxies for a particular person, and funding or organising the election of a candidate. For more detail please access the Notice on the Council for Medical Schemes website at www.medicalschemes.com under Circulars (Circular 15 of 2018).



## **AGENDA**

## 1. CONFIRMATION OF MINUTES

To confirm the minutes of the Imperial and Motus Medical Aid Annual General Meeting held on 29 September 2020.

## 2. ADOPTION OF REPORTS AND ACCOUNTS

To receive and adopt the report of the Board of Trustees, as well as the Auditor's report and statements of accounts for the twelve (12) months ended 31 December 2020.

## 3. APPOINT AUDITORS

To appoint Auditors in terms of Rule 22.1.

## 4. OTHER BUSINESS

To transact such other business as may be transacted at the Annual General Meeting.

If you are unable to attend the meeting, you may nominate a proxy or the Chairman to vote on your behalf. A proxy form is included on page 67.

Notice of motions to be placed before the Annual General Meeting must reach The Meeting Specialist (Pty) Ltd no later than seven (7) days before the meeting and can be sent to proxy@tmsmeetings.co.za

BY ORDER OF THE BOARD OF TRUSTEES

Johannes Jacobus van der Walt

Principal Officer Imperial and Motus Medical Aid

# MINUTES OF THE TWENTY FOURTH ANNUAL GENERAL MEETING

## OF THE IMPERIAL AND MOTUS MEDICAL AID HELD VIRTUALLY ON 29 SEPTEMBER 2020 AT 09:00

### WELCOME AND APOLOGIES

Mr. Janse van Rensburg, Chairman of the Board of Trustees welcomed everyone present at the 24th Annual General Meeting of Imperial and Motus Medical Aid. He extended a welcome to his fellow Trustees and Scheme Officials present. He further extended a welcome to Mr. Mokoatedi from the Council for Medical Schemes who was in attendance.

Given the Covid-19 pandemic, the Board of Trustees of the Scheme has, in the circumstances, determined that it is necessary, prudent and preferable to have the AGM virtually, which is permitted by the Council for Medical Schemes. The Scheme retained the service of The Meeting Specialist (TMS) to remotely host the AGM on an interactive platform. TMS was appointed to act as scrutineer for purposes of checking Proxy Forms and Trustee Nomination Forms.

In terms of Rule 23.3.1 of the Registered Scheme Rules, only persons who have been reasonably verified have the right to participate in the meeting, which extends to persons who are in possession of a valid proxy.

Before the formalities started, Mr. Janse van Rensburg brought thanks to a dear colleague, Mr. Russell Mumford who passed-away on 1 August 2020. Mr. Mumford was the Audit Committee Chairman of the Scheme for more than 20 years and served as a Trustee for the last 2 years and contributed immensely towards the Scheme.

After a few moments it was confirmed that a quorum was present in terms of the Rules of the Scheme and the meeting was properly constituted. Thirty-one members were virtually present at the meeting.

## 1. APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 11 JULY 2019

The minutes of the Annual General Meeting held on 11 July 2019 was distributed to all members in advance. The content of the minutes was **adopted** as a true reflection by the meeting attendees.



## 2. ADOPTION OF REPORTS AND ACCOUNTS

The Report of the Board of Trustees, including the Auditor's Report and the statement of accounts for the year ended 31 December 2019, were distributed to all members with the AGM Notice in advance. The content of these documents was adopted by the attendees of the meeting.

## 3. APPOINTMENT OF AUDITORS

The Chairman informed the members in attendance that the Audit Committee proposed and recommended the re-appointment of Deloitte & Touche at the 13 May 2020 Audit Committee Meeting for the ensuing year. The proposal was adopted by the attendees and Deloitte and Touche was re-appointed for the ensuing year.

## 4. **ELECTION OF TRUSTEE**

The Chairman informed the meeting that one member-elected Trustee needs to be appointed. Nominations were received from members for one nominee, i.e. Ms. S Tewary Ahmed. Since there was only one nominee, the Chairman confirmed that voting will not be required. The Chairman confirmed the appointment of Ms. Tewary Ahmed as the newly appointed Member Elected Trustee and that she is replacing Ms. Pat Fiddes. Ms. Tewary Ahmed is the Payroll Manager at Imperial Limited and not new to the Scheme, as she served as an alternate Trustee for a few years. The Chairman thanked Ms. Fiddes for her contribution to the Scheme during her time as a Trustee and wished her well with her retirement.

## 5. OTHER BUSINESS

The Chairman confirmed that the Scheme were not notified of any other business to be discussed at this meeting, prior to the start of the meeting.

Chairman Date	
There being no further discussions the Chairman closed the meeting.	

# ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

Registration number: 01559



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## A copy of the complete set of the Annual Financial Statements can be obtained from:

Imperial and Motus Medical Aid No. 1 South Park 66 South Road Linden Extension Gauteng 2194 South Africa

## REPORT OF THE BOARD OF TRUSTEES

Registration number: 01559

The Board of Trustees hereby presents its report for the year ended 31 December 2020.

### 1. DESCRIPTION OF THE MEDICAL SCHEME

## 1.1 Terms of registration

The Imperial and Motus Medical Aid ("the Scheme") is a "not for profit restricted membership scheme" registered in terms of the Medical Schemes Act 131 of 1998, as amended ("the Act").

## 1.2 Benefit options within the Imperial and Motus Medical Aid

Two benefit options are available to eligible members of the Scheme. Both benefit options cover prescribed minimum benefits in full. The Imperial Motus Med Health Plan is a traditional plan that provides unlimited private hospital cover and major medical expenses at 100% of the Medical Scheme Rate. Day-to-day benefits are covered at 85% of the Medical Scheme Rate up to generous annual limits. The Imperial Motus Med Budget Plan provides low-cost cover for essential, basic healthcare with unlimited in-hospital cover at 100% of the Medical Scheme Rate, no chronic non-prescribed minimum benefits, a general practitioner network with specialist referrals and day-to-day benefits at 85% of the Medical Scheme Rate, with relatively low annual limits.

## 2. MANAGEMENT

## 2.1 Trustees in office during the year under review

OJ Janse van Rensburg Employer representative: Chairman

PRW Meier Employer representative: Terminated 31 March 2020
R Mumford Employer representative: Terminated 1 August 2020
JN Nzimande Employer representative: Appointed 1 April 2020
CFP de Klerk Employer representative: Appointed 1 September 2020

ADSS Sarria Member representative

PMAS Fiddes Member representative: Terminated 29 September 2020

JD Berman Member representative

S Tewary-Ahmed Member representative: Appointed 29 September 2020

## 2.2 Principal Officer

JJ van der Walt

Waterkloof Marina 180 296 Orion Avenue Waterkloof Ridge 0181



## 2. MANAGEMENT (CONTINUED)

## 2.3 Registered office address and postal address

No. 1 South Park 66 South Road Linden Extension 2195

## 2.4 Medical Scheme Administrator during the year

## Momentum Health Solutions (Pty) Ltd

268 West Avenue PO Box 7400 Centurion Centurion 0157 0046

Accreditation number: 13

## 2.5 Investment managers during the year Coronation Asset Management (Pty) Ltd

7<sup>th</sup> Floor, Montclare Place C/o Campground and Main Roads Cape Town 7708

Financial Service Provider Number: 548

## Investec Asset Management SA (Pty) Ltd

36 Hans Strijdom Avenue Cape Town 8001

Financial Service Provider Number: 587

## Sygnia Asset Management (Pty) Ltd

7<sup>th</sup> Floor, The Foundry Cardiff Street Cape Town 8001

Financial Service Provider Number: 873

## 2. MANAGEMENT (CONTINUED)

## 2.6 Investment consultant and advisor during the year

## Sygnia Asset Management (Pty) Ltd

7<sup>th</sup> Floor, The Foundry Cardiff Street Green Point Cape Town 8001

Financial Service Provider Number: 873

## 2.7 Actuary

## Mr Gary Scott (B.Sc FASSA) NMG Consultants and Actuaries (Pty) Ltd

Nicol Way West Office Block Cnr William Nicol Drive and Wedgewood Link Bryanston Gauteng 2021

#### 2.8 Auditors

8000

## **Deloitte & Touche**

The Ridge PO Box 578
6 Marina Road Cape Town
Portwood District 8000
V&A Waterfront
Cape Town

## 3. INVESTMENT STRATEGY OF THE SCHEME

The Scheme's investment objective is to maximise the return on its investments on a long term basis at minimal risk. The investment strategy takes into consideration both constraints imposed by legislation and those imposed by the Board of Trustees.



These policies are reviewed annually, taking into consideration compliance with the Act, the risk and returns of the various investment instruments and surplus funds available. The Scheme invested in insurance policies and cash instruments during 2019.

Sygnia Asset Management (Pty) Ltd ("Sygnia") is an independent asset manager that provides outsourced services which facilitates the unitisation of the assets held by the Scheme.

## 4. MANAGEMENT OF INSURANCE RISK

The primary activity carried out by the Scheme assumes the risk of loss from members and their dependants that are directly subject to the risk. This risk relates to the health of the Scheme members. As such the Scheme is exposed to the uncertainty surrounding the timing and severity of claims under the contract.

The Scheme manages its insurance risk through benefit limits and sub-limits, approval procedures for transactions that involve pricing guidelines, pre-authorisation and case management, service provider profiling, centralised management of risk transfer arrangements and the monitoring of emerging issues.

The Scheme uses several methods to assess and monitor insurance risk exposures both for individual types of risks insured and overall risks. These methods include internal risk measurement models, sensitivity analyses, scenario analyses and stress testing. The theory of probability is applied to the pricing and provisioning for a portfolio of insurance contracts. The principal risk is that the frequency and severity of claims are greater than expected.

Insurance events are, by their nature, random, and the actual number and size of events during one year may vary from those estimated with established statistical techniques. There are no changes to assumptions used to measure insurance assets and liabilities that have a material effect on the financial statements and there are no terms and conditions of insurance contracts that have a material effect on the amount, timing and uncertainty of the Scheme's cash flows

## 5. REVIEW OF THE ACCOUNTING PERIOD'S ACTIVITIES

## 5.1 Operational statistics – 2020

	2020 IMPERIAL MOTUS MED HEALTH PLAN	2020 IMPERIAL MOTUS MED BUDGET PLAN	2020 TOTAL	2019 IMPERIAL MOTUS MED HEALTH PLAN	2019 IMPERIAL MOTUS MED BUDGET PLAN	2019 TOTAL
Number of members at the end of the year	6 051	731	6 782	6 633	827	7 460
Average number of members for the year	6 364	785	7 149	6 832	810	7 642
Number of beneficiaries at the end of the year	14 216	1 432	15 648	15 527	1 570	17 097
Average number of beneficiaries for the year	14 925	1 519	16 444	16 034	1 541	17 575
Average age per beneficiary	30	27	30	30	26	30
Dependent ratio to members at 31 December	1.35	0,96	1,31	1,34	0,90	1,29
Pensioner ratio	3.97%	2.37%	3.83%	3,56%	1,85%	3,40%
Average net contributions per member per month	R 4 977	R 2 543	R 4 710	R4 774	R2 438	R4 526
Average net contributions per beneficiary per month	R 2 122	R 1 314	R 2 048	R2 034	R1 282	R1 968
Average relevant healthcare expenditure per member per month	R 3 947	R 2 068	R 3 649	R4 217	R1 674	R3 861
Average relevant healthcare expenditure per beneficiary per month	R 1 683	R 1 069	R 1 586	R1 797	R880	R1 679
Average administration cost per member per month	R 294	R 294	R 294	R272	R272	R272
Average administration cost per beneficiary per month	R 125	R 152	R 128	R116	R143	R118
Average healthcare management expense per member per month	R 91	R 91	R 91	R86	R86	R86
Average healthcare management expense per beneficiary per month	R 39	R 47	R 40	R37	R45	R37
Non-healthcare expenditure per average beneficiary per month	R 126	R 152	R 128	R116	R143	R119
Non-health administration expenses as a percentage of gross contribution income	5.93%	11.60%	6.26%	5,72%	11,19%	6,03%
Gross claims as a percentage of gross contributions	79.30%	81.35%	79.42%	88,33%	68,63%	87,21%
Average accumulated funds per member at 31 December	R 77 490	R 77 490	R 77 490	R58 889	R58 889	R58 889
Return on investments as a percentage of investments	5.34%	5.34%	5.34%	8,08%	8,08%	8,08%



## 5. REVIEW OF THE ACCOUNTING PERIOD'S ACTIVITIES (CONTINUED)

## 5.2 Results of the Scheme

The results of the Scheme are set out in the Annual Financial Statements that accompany this report.

The Scheme has seen a decrease in membership during 2020. It is mainly due to staff retrenchments.

## 5.3 Solvency ratio

	2020	2019
	R	R
The solvency ratio is calculated as follows:		
Total members' funds per statement of financial		
position	525 538 554	439 315 125
Less:		
Cumulative unrealised gains on financial assets at		
fair value through profit and loss	(38 137 979)	(38 723 260)
Accumulated funds per regulation 29	487 400 575	400 591 865
Gross contributions	404 040 599	415 088 340
Accumulated funds ratio	120.6%	96,5%
Total members' funds per statement of financial position Less: Cumulative unrealised gains on financial assets at fair value through profit and loss Accumulated funds per regulation 29 Gross contributions	(38 137 979) 487 400 575 404 040 599	(38 723 260 400 591 865 415 088 340

The accumulated funds ratio remains well in excess of the statutory requirement of 25% of gross annual contributions, and the Scheme remains in a sound financial position.

## 5.4 Reserve accounts

Movements in the reserves are set out in the Statement of Changes in Funds and Reserves on page 24.

There have been no other unusual movements in reserves that the Trustees believe should be brought to the attention of the members of the Scheme.

## 5.5 Outstanding claims

Movements in the outstanding claims provision are set out in note 5 to the financial statements. There have been no unusual movements that the trustees believe should be brought to the attention of the members of the Scheme.

## 6. ACTUARIAL SERVICES

The Scheme's actuaries have been consulted in the determination of the contribution and benefit levels, as well as the calculation of the Incurred But Not Reported claims provision.

## 7. CONTINGENCIES

There were no potential liabilities contingent on the outcome of litigations, claims, guarantees or suretyships at 31 December 2020.

## 8. LOANS TO PARTICIPATING EMPLOYERS OF MEMBERS OF THE SCHEME AND TO OTHER RELATED PARTIES

The Scheme has not made any loans to participating employers of scheme members or other related parties.

## 9. EVENTS AFTER REPORTING DATE

At the date of finalisation of the financial statements there were no material events that occurred subsequent to the reporting date that required adjustments to the amounts recognised in the financial statements.

The worldwide COVID-19 pandemic that developed during the reporting period is, however, continuing to create significant uncertainties that may have an impact on the Scheme going forward.

On 11 March 2020, the World Health Organisation declared the COVID-19 outbreak to be a pandemic. Many governments are taking increasingly stringent steps to help contain the spread of the virus, including requiring self isolation/quarantine by those potentially affected, implementing social distancing measures, and controlling or closing borders and "locking-down" cities/regions or even entire countries. There has also been a significant increase in economic uncertainty, evidenced by more volatile asset prices and currency exchange rate, and a significant decline in long-term interest rates in developed economies.

The South African economy was affected by the news of the first confirmed cases of the virus in the country early in March 2020 and this led to the President declaring a national disaster on 15 March 2020. On 28 December 2020 the President announced an increase infection rates. On 3 March 2021 some restrictions were relaxed when the President announced an alert level 1 based on a significant reduction in infection rates.



## 9. EVENTS AFTER REPORTING DATE (CONTINUED)

There is continued uncertainty of the impact of the above-mentioned measures on the economy and potential claims patterns that may influence the Scheme. These risks will be monitored closely until greater stability is reached including an understanding of the impact of the Covid-19 pandemic on the Scheme.

The following cumulative COVID-19 information from March 2020 until end of March 2021 was taken into consideration:

<b>»</b>	Total member lives infected by COVID-19	925
<b>»</b>	Total member lives recovered from COVID-19	899
<b>»</b>	Total member deaths from COVID-19	19
<b>&gt;&gt;</b>	Total COVID-19 related claims in Rands	R 22 276 423

Provision for outstanding claims, as disclosed in note 5, is an estimate of the ultimate costs of settling all claims incurred that have been occurred before the end of the reporting period, but have not been reported to the Scheme. Given the fact that the risk claims provision as at 31 December 2020 relates to 2020 and prior, the claims provision remains unchanged.

The Board of Trustees are of the opinion that these events, given the existing profile of the Scheme's membership and the level of reserves held, will not have a material impact on the Scheme's solvency. The Trustees will continue to consider the potential impact of the outbreak on significant estimates and judgements going forward.

There have been no other events that have occurred between the end of the accounting period and the date of the approval of these Annual Financial Statements, other than items listed above, that the Trustees consider should be brought to the attention of the members of the Scheme.

## 10. GOING CONCERN

With the outbreak of the coronavirus pandemic the Trustees continue to be of the opinion that the Scheme will be able to continue as a going concern, refer to note 25 of the notes to the annual financial statements for additional disclosure on events after reporting date.

## 11. RELATED PARTY TRANSACTIONS

Refer to related parties and related party transactions disclosed in note 17 to the financial statements.

## 12. AUDIT COMMITTEE

The Audit Committee is mandated by the Board of Trustees by means of a written terms of reference as to its membership, authority and duties. The Committee, at year end, consists of six members of which two are members of the Board of Trustees. The majority of its members, including the chairperson, are not officers of the Scheme or its third party administrator. The Committee met on four occasions during the course of the year as follows:

- » 13 May 2020;
- » 11 November 2020.

Special Audit Committee meetings

- » 14 July 2020;
- » 16 October 2020;

The chairperson of the Scheme, the administrator's financial manager and the external auditors have unrestricted access to the chairman of the Audit Committee.

In accordance with the provisions of the Act, the primary responsibility of the Committee is to assist the Board of Trustees in carrying out its duties relating to the Scheme's accounting policies, internal control systems and financial reporting practices. The internal and external auditors formally report to the Committee on critical findings arising from audit activities.

## The committee comprises:

- » Mr F Seedat (Chairman): Appointed 1 April 2020
- » Mr R Mumford: Terminated 1 August 2020
- » Mr PRW Meier (Member representative): Terminated 31 March 2020
- » Mr | Berman (Member representative): Appointed 22 April 2020
- » Mr CFP de Klerk (Employer representative): Appointed 1 September 2020
- » Mr IG de Beer
- » Ms U Ragunanund
- » Ms B Francis

No fees were paid to the Audit Committee members in 2020.



## 13. TRUSTEE MEETING ATTENDANCE

The following schedule sets out Board of Trustee meeting attendances and attendances by members of the Board at committee meetings.

	TRUSTEE/ CONTRIBUTION REVIEW MEETINGS		ANNUAL GENERAL MEETING		BENEFIT REVIEW	
Board of Trustees members (BOT)	Α	В	A	В	Α	В
OJ Janse van Rensburg: Chairman	4	4	1	1	1	1
CP de Klerk: Appointed 1 September 2020	1	1	0	0	0	0
ADSS Sarria	4	3	1	1	1	1
J Nzimande: Appointed 1 April 2020	3	2	1	1	1	0
JD Berman	4	4	1	1	1	1
S Tewary-Ahmed: Appointed Member Trustee 29 September 2020	3	2	1	1	1	1
PRW Meier: Terminated 31 March2020	1	1	0	0	0	0
R Mumford: Terminated 1 August 2020	2	2	0	0	1	0
PMAS Fiddes: Terminated 29 September 2020	3	1	1	0	1	0

	REV	TEE/ BUTION TEW TING	COMN	DIT NITTEE 'INGS	GEN	IUAL ERAL TING	BEN REV	EFIT IEW
Principal Officer	Α	В	Α	В	Α	В	Α	В
JJ van der Walt	4	4	4	4	1	1	1	1

	AUDIT COMMITTEE MEETINGS		
Audit committee members	Α	В	
F Seedat (Chairman) - Appointed 1 April 2020	4	4	
JG de Beer	4	1	
U Ragunanund	4	4	
B Francis	4	4	
J Berman - Appointed 22 April 2020	4	4	
CFP de Klerk - Appointed 1 September 2020	2	2	
R Mumford - Terminated 1 August 2020	2	1	
PRW Meier - Terminated 31 March 2020	0	0	

A – total possible number of meetings could have attended

**B** – actual number of meetings attended

## 14. NON-COMPLIANCE MATTERS

The following areas of non-compliance with the Act were identified during the year:

## Contravention of Section 26(7)

## Nature and impact

In terms of section 26(7) of the Act, contributions must be paid directly to a medical scheme by no later than three business days after payment becomes due. Amounts were received after the prescribed three business days of the month following the last business day in which it became due, as stipulated in the rules.

## Causes for the failure

Premiums reconciliations typically take more than three days to be resolved, and instances of non-compliance might occur. This is common in the industry and is not viewed as material.

## **Corrective action**

The Scheme has strict credit control policies to minimise the risk of non-recovery.

## Contravention of Section 35(8)(a) and (c)

## Nature and impact

In terms of Section 35(8)(a) and (c) of the Act, a Scheme shall not invest any of its assets in an employer who participates in the medical scheme or any administrator associated with the medical scheme.



## 13. NON-COMPLIANCE MATTERS (CONTINUED)

## Causes for the failure

The Scheme holds indirect investments in Imperial Limited and Motus Holdings Limited through its linked insurance policy investment with Sygnia Life Limited.

The Scheme also holds indirect investments in Momentum Metropolitan Limited (holding company of the administrator), Liberty Holdings, Sanlam Limited and Discovery Holdings (holding companies of medical scheme administrators) through its linked insurance policy investment with Sygnia Life Limited.

## **Corrective action**

The non-compliance is as a result of the Scheme's assets being invested in a linked policy of insurance. The Scheme does not dictate to the asset managers which investment holding to purchase. These investments are part of the total insured portfolio and selling this non-compliant investment would result in the complete sale of the entire portfolio.

A new application for exemption was submitted to the Registrar on 18 October 2019 and approved by the Registrar. The exemption will be valid for a period of three years, effective 1 December 2019 to 30 November 2022.

## Contravention of Section 36(11)

## Nature and impact

Section 36 (11) states that the majority of the members, including the Chairman of the Audit Committee, shall be persons who are not officers of the medical scheme or the administrator of the medical scheme, the controlling company of the administrator or any subsidiary of its controlling company.

## Causes for the failure

The Chairman of the Audit Committee was appointed to the Board of Trustees effective 1 January 2019 as an Employer representative, which resulted in the non-compliance with this Section of the Act

## **Corrective action**

The Chairman of the Audit Committee stepped down and was replaced by an independent member effective 31 March 2020.

Chairman

Date: 22 April 2021

Trustee

Principal Officer

## STATEMENT OF CORPORATE GOVERNANCE BY THE BOARD OF TRUSTEES

Imperial and Motus Medical Aid is committed to the principles and practices of fairness, openness, integrity and accountability in all dealings with its stakeholders. The trustees are proposed and elected by the members of the Scheme and the employers ensuring equal representation of elected and appointed members.

## **BOARD OF TRUSTEES**

The trustees meet regularly and monitor the performance of the administrator. They address a range of key issues and ensure that discussion of items of policy. strategy and performance is critical. informed and constructive

All trustees have access to the advice and services of the principal officer and, where appropriate, may seek independent professional advice at the expense of the Scheme.

#### INTERNAL CONTROL

The administrators of the Scheme maintain internal controls and systems designed to provide reasonable assurance as to the integrity and reliability of the financial statements and to safeguard, verify and maintain accountability for its assets adequately. Such controls are based on established policies and procedures and are implemented by trained personnel with the appropriate segregation of duties

No event or item has come to the attention of the Board of Trustees that indicates any material breakdown in the functioning of the key internal controls and systems during the year under review.

The Trustees have reviewed the most recent Service Organisation Review Report of the administrator produced for the administration platform, to assist in assessing the adequacy of the internal control environment.

The control objectives that were not achieved have been noted as have the action points initiated by the administrator to rectify these weaknesses. The Trustees agree with the conclusion reached by the administrator that overall operational control was achieved in 2020.

Trustee

Date: 22 April 2021



# STATEMENT OF RESPONSIBILITY BY THE BOARD OF TRUSTEES

The Trustees are responsible for the preparation, integrity and fair presentation of the financial statements of Imperial and Motus Medical Aid, comprising the statement of financial position at 31 December 2020, the statement of comprehensive income, the statement of changes in funds and reserves, the statement of cash flows for the year then ended and the notes to the financial statements, which include a summary of significant accounting policies and other explanatory notes, in accordance with International Financial Reporting Standards and in the manner required by the Medical Schemes Act of South Africa

The Trustees' responsibilities include: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of these financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

The Trustees' responsibilities also include maintaining adequate accounting records and an effective system of risk management. The Trustees have ultimate responsibility for the system of internal control

The Trustees are satisfied that the information contained in the financial statements fairly presents the financial performance for the year and the financial position of the Scheme at year-end. The Trustees also prepared the other information included in the annual report and are responsible for both its accuracy and its consistency with the financial statements.

Imperial and Motus Medical Aid operates in a well-established control environment, which is well documented and regularly reviewed. This incorporates risk management and internal control procedures, which are designed to provide reasonable, but not absolute, assurance that assets are safeguarded, and the risks facing the business are being controlled.

The going concern basis has been adopted in preparing the financial statements. The Trustees have no reason to believe that the Scheme will not be a going concern in the foreseeable future, based on forecasts and available cash resources. These financial statements support the viability of the Scheme.

The Scheme's external auditors are responsible for auditing the financial statements in terms of International Standards on Auditing and their report is presented on pages 16 to 21.

### APPROVAL OF ANNUAL FINANCIAL STATEMENTS

Chairman

The financial statements of Imperial and Motus Medical Aid set out on pages 22 to 66 as identified in the first paragraph, were approved by the Board of Trustees on 22 April 2021 and are signed on its behalf by:

Trustee

Principal Officer

## INDEPENDENT AUDITOR'S REPORT

To the Members of Imperial and Motus Medical Aid

## REPORT ON THE FINANCIAL STATEMENTS

## **Opinion**

We have audited the financial statements of the Imperial and Motus Medical Aid (the Scheme), set out on pages 22 to 66, which comprise the statement of financial position as at 31 December 2020, and the statement of comprehensive income, the statement of changes in members' funds and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Imperial and Motus Medical Aid as at 31 December 2020, and its financial performance and cash flows for the year then ended, in accordance with International Financial Reporting Standards and the requirements of the Medical Schemes Act of South Africa.

## **Basis for Opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Scheme in accordance with the Independent Regulatory Board for Auditors' Code of Professional Conduct for Registered Auditors (IRBA Code) and other independence requirements applicable to performing audits of financial statements in South Africa. We have fulfilled our other ethical responsibilities in accordance with the IRBA Code and in accordance with other ethical requirements applicable to performing audits in South Africa. The IRBA Code is consistent with corresponding sections of the International Ethics Standards Board for Accountants' International Code of ethics for Professional Accountants (including International Independence Standards). We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Key Audit Matters**

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.



## **REPORT ON THE FINANCIAL STATEMENTS (CONTINUED)**

FINANCIAL STATEMENT ITEM	KEY AUDIT MATTERS	HOW THE MATTER WAS ADDRESSED IN THE AUDIT
OUTSTANDING CLAIMS PROVISION	IFRS requires the Scheme to make provision for all future cash outflows for which a past event has occurred. In doing so the Scheme calculates a best estimate of claims payments for claim events occurring prior to year-end but for which the Scheme has not been notified.  This amount is disclosed on the face of the statement of financial position as well as in note 7 of the Financial Statements.  This matter is considered a key audit matter as the underlying calculation requires the use of significant assumptions, estimates and judgement by management.	<ul> <li>We assessed the competence of the person and organisation performing the calculation;</li> <li>We performed testing on the claims listing post year end to ensure that it is accurate and complete;</li> <li>We performed a reasonability test on the IBNR by obtaining the value of claims paid in the first 3 months post year end with service dates in 2020 but payment dates in 2021, which we then compared to the IBNR recorded and recommended adjustments where necessary;</li> <li>We challenged key assumptions over future claims to be paid and the calculation methodology therein; and</li> <li>We engaged with management around the rationale for any adjustments or decisions over and above the numeric calculation.</li> </ul>

## **REPORT ON THE FINANCIAL STATEMENTS (CONTINUED)**

FINANCIAL STATEMENT ITEM	KEY AUDIT MATTERS	HOW THE MATTER WAS ADDRESSED IN THE AUDIT
CLAIMS EXPENSE	Risk claims incurred is a key audit focus area and represents a significant expense in the Statement of Comprehensive Income. The validity and accuracy of the claims are dependent on the Scheme's administration and IT system involved in the processing of claims.  Due to extensive audit focus and the high volume of claims processed by the Scheme, risk claims incurred is considered a key audit matter.	<ul> <li>We assessed the report of internal audit over the claims control environment;</li> <li>We compared a sample of the claim expenses paid to the actual claim submitted to assess the accuracy and validity of claims paid;</li> <li>We used data analytic techniques on the claims population in order to identify exceptions based on set criteria which were then subjected to further testing.</li> <li>We verified that contributions were up to date at the date of treatment where claims were paid.</li> </ul>

## Other Information

The Scheme's trustees are responsible for the other information. The other information comprises of the Report of the Board of Trustees, Statement of Responsibility by the Board of Trustees and Statement of Corporate Governance by the Board of Trustees as required by the Medical Schemes Act of South Africa. The other information does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



## **REPORT ON THE FINANCIAL STATEMENTS (CONTINUED)**

## Responsibilities of the Scheme's Trustees for the Financial Statements

The Scheme's trustees are responsible for the preparation and fair presentation of the financial statements, in accordance with International Financial Reporting Standards and the requirements of the Medical Schemes Act of South Africa, and for such internal control as the Scheme's trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Scheme's trustees are responsible for assessing the Scheme's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Scheme's trustees either intend to liquidate the Scheme or to cease operations, or have no realistic alternative but to do so.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- » Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- » Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Scheme's internal control.

## **REPORT ON THE FINANCIAL STATEMENTS (CONTINUED)**

## Auditor's Responsibilities for the Audit of the Financial Statements (continued)

- » Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Scheme's trustees.
- » Conclude on the appropriateness of the Scheme's trustees' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists in relation to events or conditions that may cast significant doubt on the Scheme's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Scheme to cease to continue as a going concern.
- » Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Scheme's Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in Internal control that we identify during our audit.

From the matters communicated with the Scheme's Trustees, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.



## **REPORT ON THE FINANCIAL STATEMENTS (CONTINUED)**

## REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

## Non-compliance with the Medical Schemes Act of South Africa

As required by the Council for Medical Schemes, we report that there are no material instances of non-compliance with the requirements of the Medical Schemes Act of South Africa, that have come to our attention during the course of our audit. These have been fully disclosed in Note 24 of the Financial Statements to which this report refers.

## Audit tenure

As required by the Council for Medical Schemes' Circular 38 of 2018, Audit Tenure, we report that Deloitte & Touche has been the auditor of the Imperial Medical Scheme for thirteen years. The engagement associate director below has been responsible for the audit for one years.

## Pelotte & Touche

## **DELOITTE & TOUCHE**

Registered Auditor

Per: Ilze De Villiers Associate Director 23 April 2021

## **STATEMENT OF FINANCIAL POSITION**

## AT 31 DECEMBER 2020

	Notes	2020	2019
		R	R
ASSETS			
Non-current assets			
Financial assets at fair value through profit			
and loss	2	366 542 676	299 301 567
Current assets		188 364 697	167 193 946
Trade and other receivables	3	4 383 892	3 484 413
Cash and cash equivalents	4	183 980 805	163 709 533
Total assets		554 907 373	466 495 513
FUNDS AND LIABILITIES			
Members' funds		525 538 554	439 315 125
Accumulated funds		525 538 554	439 315 125
Current liabilities		29 368 819	27 180 388
Outstanding claims provision	5	11 524 254	15 375 190
Trade and other payables	6	17 844 565	11 805 198
Total funds and liabilities		554 907 373	466 495 513



## STATEMENT OF COMPREHENSIVE INCOME

## FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	2020	2019
		R	R
Net contribution income	7	404 040 599	415 088 340
Relevant healthcare expenditure		(320 880 341)	(361 990 642)
Net claims incurred	8	(313 039 147)	(354 089 151)
Claims incurred		(314 369 872)	(354 854 970)
Third party claim recoveries		1,330,725	765 819
Managed care: management services	9	(7 841 194)	(7 901 491)
Gross healthcare result		83 160 258	53 097 698
A desiratestica and ather avances	10	(25.222.405)	(24.014.401)
Administration and other expenses	10	(25 223 495)	(24 914 481)
Net impairment on healthcare receivables	11	(82 733)	(117 576)
Net healthcare result		57 854 030	28 065 641
Other income and expenditure		28 369 399	36 596 051
Investment income	12	2 438 112	2 849 347
Realised gains on financial assets	13	27 520 210	6 300 284
Other income		3 904	141 292
Asset management fees		(1,007,546)	(956 536)
Unrealised gains/(losses) on financial assets			,
at fair value through profit and loss	2, 4	(585,281)	28 261 664
Total comprehensive income/(loss) for			
the year		86 223 429	64 661 692

# STATEMENT OF CHANGES IN FUNDS AND RESERVES

## FOR THE YEAR ENDED 31 DECEMBER 2020

	Accumulated funds	Total members' funds	
	R	R	
Balance as at 1 January 2019	374 653 433	374 653 433	
Total comprehensive income for the			
year	64 661 692	64 661 692	
Balance as at 31 December 2019	439 315 125	439 315 125	
Total comprehensive income for the year	86 223 429	86 223 429	
Balance as at 31 December 2020	525 538 554	525 538 554	



## **STATEMENT OF CASH FLOWS**

## FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	2020	2019
		R	R
Cash flows utilised in operating activities			
Cash flows generated from operations			
before working capital changes	15	74 860 164	50 781 665
Working capital changes			
(Increase)/decrease in trade and other receivables (gross of impairments)		(982 212)	3 824 005
Increase/(decrease) in trade and other		(702 212)	5 024 005
payables		6 039 367	(2 008 125)
Payment in respect of claims reported not			(4.040.500)
paid Payments on outstanding claims provision		(15 790 835)	(1 018 588) (13 552 346)
rayments on outstanding claims provision		(13 770 833)	(13 332 340)
Cash flows from operating activities		64 126 484	38 026 611
Investment income		2 438 112	3 006 890
Net cash flows from operating activities		66 564 596	40 875 958
Cash flows from investing activities			
Purchase of investments	2	(146 645 324)	(175 843 503)
Proceeds on disposal of investments	2	100 352 000	145 317 000
Net cash flows from investing activities		(46 293 324)	(30 526 503)
Net increase in cash and cash equivalents		20 271 272	10 349 455
Cash and cash equivalents at the beginning			
of the year		163 709 533	153 360 078
Cash and cash equivalents at the end of			
the year	4	183 980 805	163 709 533

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2020

## 1. PRINCIPAL ACCOUNTING POLICIES

The following are the principal accounting policies used by the Scheme, that are consistent with those of the previous year, unless otherwise indicated.

## 1.1 Basis of preparation

The financial statements are prepared in accordance with International Financial Reporting Standards ("IFRS"). IFRS comprise International Financial Reporting Standards, International Accounting Standards ("IAS") and the interpretations originated by the International Financial Reporting Interpretations Committee ("IFRIC") or the former Standards Interpretations Committee ("SIC"). The standards referred to are set by the International Accounting Standards Board ("IASB"). The financial statements are prepared on a going concern basis using the historical cost convention, except for investments, which are carried at fair value. All monetary information and figures presented in these financial statements are stated in South African Rand.

#### 1.2 Financial instruments

The Scheme classifies its financial assets in the following categories: at fair value through profit or loss, at fair value through other comprehensive income and amortised cost. The classification depends on the purpose for which the financial assets were acquired.

## (a) Financial assets at fair value through profit and loss

- » Debt investments that do not qualify for measurement at either amortised cost or fair value through other comprehensive income. Equity investments that are held for trading and equity investments for which the entity has not elected to recognise fair value gains and losses through OCI.
- » Assets that do not meet the criteria for amortised cost or FVOCI are measured at FVPL. A gain or loss on a debt investment that is
- » subsequently measured at FVPL is recognised in profit or loss and presented net within other gains/(losses) in the period in which it arises.

## (b) Trade and other receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the end of the reporting period. These are classified as non-current assets. The Schemes' loans and receivables comprise 'trade and



## 1.2 Financial instruments (continued)

## (b) Trade and other receivables (continued)

other receivables' and 'cash and cash equivalents' in the statement of financial position. Trade receivables are recognised initially at the amount of consideration that is unconditional unless they contain significant financing components, when they are recognised at fair value. The Scheme holds the trade receivables with the objective to collect the contractual cash flows and therefore measures them subsequently at amortised cost using the effective interest method

## (c) Amortised cost

Assets that are held for collection of contractual cash flows where those cash flows represent solely payments of principal and interest are measured at amortised cost. Interest income from these financial assets is included in finance income. Any gain or loss arising on derecognition is recognised directly in profit or loss and presented in other gains/(losses). Impairment losses are presented as a separate line item in the statement of profit or loss.

## Recognition and measurement

Regular way purchases and sales of financial assets are recognised on trade-date, the date on which the Scheme commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Scheme has transferred substantially all the risks and rewards of ownership.

At initial recognition, the scheme measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss (FVPL), transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at FVPL are expensed in profit or loss.

Financial assets with embedded derivatives are considered in their entirety when determining whether their cash flows are solely payment of principal and interest.

### **Debt instruments**

Subsequent measurement of debt instruments is at FVTPL.

## 1.2 Financial instruments (continued)

## (c) Amortised cost (continued)

## **Equity instruments**

The scheme subsequently measures all equity investments at fair value.

Changes in the fair value of financial assets at FVPL are recognised in other gains/(losses) in the statement of profit or loss as applicable. Dividends from such investments continue to be recognised in profit or loss as other income when the Scheme's right to receive payments is established

### Fair value measurement

The Scheme measures its investments in financial instruments, such as equity instruments, debentures, other interest bearing investments and derivatives, at fair value at each reporting date.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either in the principal market for the asset or liability or, in the absence of a principal market, in the most advantageous market must be accessible for the Scheme. The fair value of the asset or liability, assuming that market participants act in their economic best interest. A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

For all other financial instruments not traded in an active market, the fair value is determined using valuation techniques deemed appropriate in the circumstances. Valuation techniques include the market approach (i.e., using recent arm's length market transactions, adjusted as necessary, and reference to current market value of another instrument that is substantially the same) and the income approach (i.e., discounted cash flow analysis and option pricing models making a much use of available and supportable market data as possible).



## 1.2 Financial instruments (continued)

## (c) Amortised cost (continued)

#### Trade and other receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the end of the reporting period. These are classified as current assets. The Scheme's loans and receivables comprise 'trade and other receivables' and 'cash and cash equivalents' in the statement of financial position. Trade receivables are recognised initially at the amount of consideration that is unconditional unless they contain significant financing components, when they are recognised at fair value. The Scheme holds the trade receivables with the objective to collect the contractual cash flows and therefore measures them subsequently at amortised cost using the effective interest method.

## Cash and cash equivalents

Cash and cash equivalents comprise current accounts and deposits held on call with banks. Cash and cash equivalents are subsequently measured at amortised cost, using the effective interest rate method.

#### Financial liabilities

Financial liabilities are initially measured at fair value and are subsequently measured at amortised cost.

## Offsetting of financial instruments

Where a legally enforceable right of offset exists for recognised financial assets and financial liabilities, and there is an intention to settle the liability and realise the asset simultaneously or to settle on a net basis, all financial effects are offset.

## 1.3 Provisions

Provisions are recognised when the Scheme has a present legal or constructive obligation as a result of past events, for which it is probable that an outflow of economic benefits will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation. Where the effect of discounting to present value is material, provisions are adjusted to reflect the time value of money.

## 1.3 Provisions (continued)

## **Outstanding claims**

Claims outstanding comprise provisions for the Scheme's estimate of the ultimate cost of settling all claims incurred but not yet reported at the reporting date and related internal and external claims handling expenses. Claims outstanding are determined as accurately as possible based on a number of factors, which include previous experience in claims patterns, claims settlement patterns, changes in the nature and number of members according to gender and age, trends in claims frequency, changes in the claims processing cycle, and variations in the nature and average cost incurred per claim.

The Scheme does not discount its provision for outstanding claims, since the effect of the time value of money is not considered material.

### 1.4 Insurance contracts

Contracts under which the Scheme accepts significant insurance risk from another party (the member) by agreeing to compensate the member or other beneficiary if a specified uncertain future event (the insured event) adversely affects the member or other beneficiary are classified as insurance contracts. The contracts issued compensate the Scheme's members for healthcare expenses incurred.

## 1.5 Contribution income

Contributions are accounted for monthly when their collection in terms of the insurance contract is reasonably certain. The earned portion of net contributions received is recognised as revenue. Net contributions are earned from the date of attachment of risk, over the indemnity period.

## 1.6 Relevant healthcare expenditure

Relevant healthcare expenditure consists of net claims incurred and net income or expense from risk transfer arrangements.

#### **Claims**

Gross claims incurred comprise the total estimated cost of all claims arising from healthcare events that have occurred in the year and for which the Scheme is responsible, whether or not reported by the end of the year.



## 1. PRINCIPAL ACCOUNTING POLICIES (CONTINUED)

## 1.6 Relevant healthcare expenditure (continued)

#### Claims (continued)

Net claims incurred comprise:

- » claims submitted and accrued for services rendered during the accounting period, net of recoveries from members for co-payments and savings plan accounts;
- » claims for services rendered during the previous year not included in the outstanding claims provision for
- » that year, net of recoveries from members for co-payments; and
- » charges for managed care: healthcare services (excluding risk transfer arrangements).

#### Liability adequacy test

The liability for insurance contracts is tested for adequacy by comparing current best estimates of all future contractual cash flows, including related cash flows such as claims handling costs, and comparing this amount to the carrying value of the liability. Where a shortfall is identified, an additional provision is made and the Scheme recognises the deficiency in income for the year.

#### 1.7 Investment income

Interest income is recognised on a yield to maturity basis, taking account of the principal outstanding and the effective rate over the period to maturity, when it is determined that such income will accrue to the Scheme.

Realised income from insurance policies are recognised on disinvestment. All other amounts credited under insurance policies are reflected as unrealised income and raised directly in other comprehensive income.

Income from insurance policies are recognised when entitlement to revenue is established.

#### 1.8 Offset

Where a legally enforceable right of offset exists for recognised financial assets and financial liabilities, and there is an intention to settle the liability and realise the asset simultaneously or to settle on a net basis, all related financial effects are offset.

#### 1.9 Managed Care: Management services expenses

These expenses represent internal expenditure and the amounts paid or payable to the third party Scheme administrators, related parties and other third parties for managing the utilisation, costs and quality of healthcare services to the Scheme.

## 1. PRINCIPAL ACCOUNTING POLICIES (CONTINUED)

#### 1.10 Road Accident Fund ("RAF")

The Scheme grants assistance to its members in defraying expenditure incurred in connection with rendering of any relevant health service. Such expenditure may be in connection with a claim that is also made to the RAF, administered in terms of the Road Accident Scheme Act No. 56 of 1996. If the member is reimbursed by the RAF, they are obliged contractually to cede that payment to the Scheme to the extent that they have already been compensated. A reimbursement from the RAF is a possible asset that arises from claims submitted to the RAF and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Scheme. The contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits will arise, the asset and the related income are recognised in the financial statements of the period in which the change occurs. If an inflow of economic benefits has become probable, an entity discloses the contingent asset. Any recoveries are credited against claims expense in the year of receipt.

## 1.11 Comparatives

Where necessary, comparative figures have been adjusted to conform with changes in presentation in the current year.

## 1.12 Critical judgments and estimates

The preparation of financial statements in conformity with IFRS requires the use of certain critical accounting estimates. It also requires management to exercise its judgment in the process of applying the Scheme's accounting policies. The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in Note 22.

#### 1.13 Functional and presentation currency

Items included in the financial statements are measured using the currency that best reflects the economic substance of the underlying events and circumstances relevant to the entity ("the functional currency"). The financial statements are presented in South African Rand ("the presentation currency"), which is the functional currency of the Scheme.

## 1.14 Allocation of income and expenditure to benefit options

Income and expenditure are allocated to benefit options on a direct basis where this is determinable. Where income or expenditure is not directly attributable to a specific benefit option, the income or expense is allocated on the basis of the benefit option's membership proportionate to the Scheme's overall membership base.



## 1. PRINCIPAL ACCOUNTING POLICIES (CONTINUED)

## 1.14 Allocation of income and expenditure to benefit options (continued)

The following items are directly allocated to benefit options:

- » Risk contribution income
- » Relevant healthcare expenditure

The remaining items are apportioned based on the number of members on each related option:

- » Managed care: management services;
- » Administration and other expenses;
- » Other income;
- » Other expenditure;

#### 2. FINANCIAL ASSETS AT FAIR VALUE THROUGH PROFIT AND LOSS

	1
Fair value at the beginning of the year	299
Additions	146
Disposals	(100
Net gain/(loss)	20
Realised gain on disposal of financial assets at fair value through profit and loss Unrealised gain on financial assets at fair value	17
through profit and loss	3
Fair value at the end of the year	366
<b>Invested with</b> Sygnia Life Limited	366

2020	2019
R	R
299 301 567	242 060 843
146 645 324	175 843 503
(100 352 000)	(145 317 000)
20 947 785	26 714 221
17 272 007	6 259 524
3 675 778	20 454 697
366 542 676	299 301 567
366 542 676	299 301 567

## 3. TRADE AND OTHER RECEIVABLES

	2020	2019
	R	R
Insurance receivables		
Contributions outstanding	4 273 507	3 336 460
Recoveries from members	187 679	172 709
Supplier overpayments	256 552	210 998
	4 717 738	3 720 167
Less: allowance for expected credit losses	(342 828)	(270 684)
	4 374 910	3 449 483
Non-insurance receivables		
Accrued investment income	8 982	34 930
Prepaid expenses	-	-
	4 383 892	3 484 413
Analysis of movement in respect of insurance receivables		
Balance at the beginning of the year	3 720 167	7 754 318
Movements for current year	997 571	(4 034 151)
Balance at the end of the year	4 717 738	3 720 167

The carrying amounts of trade and other receivables approximate their fair values due to the short-term maturities of these assets.



## 4. CASH AND CASH EQUIVALENTS

Call accounts
Current accounts
Money market
Total cash and cash equivalents

2020	2019	
R	R	
58 063 905	34 126 869	
24 504 407	29 144 839	
101 412 493	100 437 825	
183 980 805	163 709 533	

The Scheme's holding in the call and money market accounts are via linked policies of insurance. The Scheme does therefore not hold direct access to the accounts.

The weighted average effective interest rate on current accounts was 2.31% (2019: 4.73%) and deposits was 3.25% (2019: 6.28%). The carrying amounts of cash and cash equivalents approximate their fair values due to the short-term maturities of these assets.

The movement in money market instruments includes unrealised losses through profit and loss of R 4 261 059 (2019: R 7 806 967).

The movement in money market instruments includes realised gains through profit and loss of R 10 248 203 (2019: R 40 760).

#### 5. OUTSTANDING CLAIMS PROVISION

Provision for outstanding claims – incurred but not	
yet reported	
Provision arising from liability adequacy test	
	П

R	R	
11 524 254	15 375 190	
-	-	
11 524 254	15 375 190	
15 375 190	14 380 159	
(15 790 835)	(13 552 346)	
(415 645)	827 813	
11 939 899	14 547 377	
11 524 254	15 375 190	

Not covered by

risk transfer

arrangements

2019

Not covered by

risk transfer

arrangements

2020

## Analysis of movements in outstanding claims

Balance at beginning of year
Payments in respect of prior year
Over/(under) provision in the prior year
Adjustment for current year
Balance at end of year

#### **Assumptions and sensitivity**

## Process used to determine the assumptions

The process used to determine the assumptions is intended to result in a neutral estimate of the most likely or expected outcome. The sources of data used as inputs for the provision are internal, using detailed studies that are carried out annually. There is more emphasis on current trends, and where in early months there is insufficient information to make a reliable best estimate of outstanding claims, prudent assumptions are used.

The provision is based on information currently available. However, the ultimate liabilities may vary as a result of subsequent developments. The impact of many of the items affecting the ultimate costs of the loss is difficult to estimate. The provision estimation difficulties also differ by category of claims (e.g. in-hospital and chronic benefits) due to differences in the underlying insurance contract, claim complexity, the volume of claims, the individual severity of claims, determining the occurrence date of a claim, and reporting lags.



## 5. OUTSTANDING CLAIMS PROVISION (CONTINUED)

#### Method used to determine the assumptions

The Chain Ladder method is used to estimate the most likely cost of outstanding claims. This method extrapolates the development of paid and incurred claims to estimate the ultimate claim numbers for each benefit month based upon observed developments of earlier months. Run off triangles (as per the Chain Ladder method) are used where it takes time after the treatment date until the full extent of the claims to be paid is known. It is assumed that payments will emerge in a similar way in each service month. The proportional increase in the known cumulative payments from one development month to the next can then be used to calculate payments for future development months.

The Chain Ladder method used varies by benefit month being considered, categories of claims and observed historical claims developments. To the extent that this method uses historical claims development information they assume that the historical claims development pattern will occur again in the future. There are reasons why this may not be the case, which, insofar as they can be identified, have been allowed for. Such reasons include:

- » changes in processes that affect the development / recording of claims paid and incurred (such as changes in claim reserving procedures);
- » economic, legal, political and social trends (resulting in different than expected levels of inflation and/or minimum medical benefits to be provided);
- » changes in composition of members and their dependents; and
- » random fluctuations, including the impact of large losses.

The accuracy of the model is evaluated against actual known cumulative payments experienced after the reporting date insofar as these claims' payments relate to the financial year end. The provision is revised if necessary, as with each additional month of claims payment data, the claims incurred and hence the provision at reporting date becomes an actual known amount

#### **Assumptions**

The assumptions that have the greatest effect on the measurement of the outstanding claims provision are the expected percentages of claims settled after each of the first four months of the claims run-off period, before the claims turn stale.

The percentages used as assumptions are listed in the table below. The table also outlines the sensitivity of these percentages, and the impact on the Scheme's liabilities if an incorrect assumption is used.

#### 5. **OUTSTANDING CLAIMS PROVISION (CONTINUED)**

#### Other assumptions

- the claims provision is not discounted;
- a constant proportion of total claims arising within a service month in subsequent
- the claims are assumed to be fully run-off within 1 year;
- the pattern of the inflation in the existing data will be projected into the future;
- any distortions as a result of once-off events are isolated from the claims data set; and
- claims are assumed to have a stable run-off pattern.

The assumed percentages of claims outstanding at the end of the period:

	2020	2019
	%	0/0
Claims outstanding for:		
» December	37	46
» November	7	10
» October	2	5
» September	1	1
» August and prior	0	0

#### Changes in assumptions and sensitivities to changes in key variables

The table below outlines the sensitivity of insured liability estimates to particular movements in assumptions used in the estimation process. It should be noted that this is a deterministic approach with no correlations between the key variables.

Where variables are considered to be immaterial, no impact has been assessed for insignificant changes to these variables. Particular variables may not be considered material at present. However, should the materiality level of an individual variable change, assessment of changes to that variable in the future may be required.

An analysis of sensitivity around various scenarios for the general medical insurance business provides an indication of the adequacy of the Scheme's estimation process. The Scheme believes that the liability for claims reported in the statement of financial position is adequate. However, it recognises that the process of estimation is based upon certain variables and assumptions which could differ when claims arise.



Increase in

liability

2019 R

11 805 198

## 5. OUTSTANDING CLAIMS PROVISION (CONTINUED)

## Changes in assumptions and sensitivities to changes in key variables (continued)

The impact of the sensitivity of the assumed percentages for the four month period September until December are set out below:

Increase in

liability

2020

	2020	2019
	R	R
Effect of a 1% increase in assumed percentage	1 220 068	1 390
Effect of a 2% increase in assumed percentage	2 470 419	2 671
Effect of a 3% increase in assumed percentage	3 752 253	4 061

The existing accounting policy relating to the outstanding claims provision considers current estimates of all future contractual cash flows, therefore in terms of paragraph 15 to 19 of IFRS 4, no further liability adequacy test is required.

#### 6. TRADE AND OTHER PAYABLES

	R	
Insurance payables		
Contributions overpaid or unmatched contributions	342 531	
Claims reported not yet paid	14 775 231	
Claims members and providers credit balances	1 605 734	
Non-insurance payables	1 121 069	
Audit fees	415 617	
Sundry creditors	705 452	
	17 844 565	

The carrying amounts of trade and other payables approximate their fair values due to the short-term maturities of these liabilities.

#### 7. NET CONTRIBUTION INCOME

Gross and net contribution income

2020	2019	
R	R	
404 040 599	415 088 340	

#### 8. RELEVANT HEALTHCARE EXPENDITURE

Claims incurred excluding claims incurred in respect of risk transfer arrangements

Current year claims

Movement in outstanding claims provision
(Over)/under provision in prior year

Provision balance at the end of the year

Total claims incurred

Less: Third party recoveries

Total relevant healthcare expenditure

302 429 974	340 307 593
11 939 898	14 547 377
415 644	(827 813)
11 524 254	15 375 190
314 369 872	354 854 970
(1 330 725)	(765 819)
313 039 147	354 089 151

#### 9. MANAGED CARE: MANAGEMENT SERVICES

Specialist, hospital referrals and pre-authorisations
Pharmacy Benefit Management
Disease Risk Management
Specialist network management: MMI Health
GP Network Management

2 328 052	2 354 078
2 112 705	2 136 323
1 874 359	1 895 313
1 444 032	1 439 350
82 046	76 427
7 841 194	7 901 491



#### 10. ADMINISTRATION AND OTHER EXPENSES

	2020	2019
	R	R
Administrator's fees	15 181 365	15 344 570
Audit fees	411 100	415 012
Actuarial fees	874 851	833 175
Bank charges	148 341	156 547
Benefit management services: Europe Assist	158 724	162 298
Board of Healthcare Funders' levies	104 067	102 269
Commission	1 592 165	1 622 980
Council for Medical Schemes' levies	301 183	300 037
Fidelity guarantee and professional indemnity	40.000	20.000
insurance premium	48 000	20 000
Legal fees	6 514	-
Principal Officer's fees: JJ van der Walt	273 360	267 480
Printing & stationery	544 080	105 676
Scheme management services	5 579 745	5 584 437
	25 223 495	24 914 481

#### 10.1 TRUSTEES' AND PRINCIPAL OFFICER'S EXPENSES

The following records the remuneration and consideration paid to officers of the Scheme during the year:

## Fees for consultancy services

Paid to the Principal Officer 273 360 267 480

## 11. NET IMPAIRMENT ON HEALTHCARE RECEIVABLES

	2020	2019
	R	R
Trade and other receivables		
Contributions that are not collectable	(63 355)	76 332
Movement in the allowance account for expected credit losses	(63 355)	76 332
Members' and service providers' portions that are not recoverable	(19 378)	(193 908)
Movement in the allowance account for expected credit losses	(8,789)	46 581
Written off	(10 589)	(240 489)
	(82 733)	(117 576)
12. INVESTMENT INCOME		
Interest income	2 438 112	2 849 347

## 13. REALISED GAINS ON DISPOSAL OF FINANCIAL ASSETS AT FAIR VALUE THROUGH PROFIT AND LOSS

Realised gains on disposal of financial assets at		
fair value through profit and loss	27 520 210	6 300 284



## 14. SURPLUS AFTER INVESTMENT INCOME, OTHER INCOME AND OTHER EXPENDITURE, PER BENEFIT OPTION

	Imperial Motus Med Health Plan	Imperial Motus Med Budget Plan	Imperial Motus Med
2020	R	R	R
Net contribution income	380 089 461	23 951 138	404 040 599
Relevant healthcare expenditure	301 395 219	19 485 122	320 880 341
Net claims incurred	294 414 682	18 624 465	313 039 147
Claims incurred	295 598 892	18 770 980	314 369 872
Third party claim recoveries	(1 184 210)	( 146 515)	(1 330 725)
Managed care: Management services	6 980 537	860 657	7 841 194
Gross healthcare result	78 694 242	4 466 016	83 160 258
Administration and other expenses	(22 453 676)	(2 769 819)	(25 223 495)
Net impairment charges on healthcare receivables	(73 625)	(9 108)	( 82 733)
Net healthcare result	56 166 941	1 687 089	57 854 030
Other income and expenditure	26 269 234	2 100 165	28 369 399
Investment income	2 293 322	144 790	2 438 112
Realised gains on financial assets at fair value through profit and loss	25 383 000	2 137 210	27 520 210
Sundry income	3 469	435	3 904
Asset management fees	(897 101)	(110 445)	(1 007 546)
Unrealised losses on financial assets at fair value through profit and loss	(513 456)	( 71 825)	( 585 281)
Total comprehensive income for the year	82 436 175	3 787 254	86 223 429

## 14. SURPLUS AFTER INVESTMENT INCOME, OTHER INCOME AND OTHER EXPENDITURE, PER BENEFIT OPTION (CONTINUED)

	Imperial Motus Med Health Plan	Imperial Motus Med Budget Plan	Imperial Motus Med
2019	R	R	R
Net contribution income	391 386 329	23 702 011	415 088 340
Relevant healthcare expenditure	345 723 847	16 266 795	361 990 642
Net claims incurred	338 660 022	15 429 129	354 089 151
Claims incurred	339 344 209	15 510 761	354 854 970
Third party claim recoveries	(684 187)	(81 632)	(765 819)
Managed care: Management services	7 063 825	837 666	7 901 491
Gross healthcare result	45 662 482	7 435 216	53 097 698
Administration and other expenses	(22 274 005)	(2 640 476)	(24 914 481)
Net impairment charges on healthcare receivables	(105 196)	(12 380)	(117 576)
Net healthcare result	23 283 281	4 782 360	28 065 641
Other income and expenditure	32 923 046	3 673 005	36 596 051
Investment income	2 686 660	162 687	2 849 347
Realised gains on financial assets at fair value through profit and loss	5 714 200	586 084	6 300 284
Sundry income	126 538	14 754	141 292
Asset management fees	(854 949)	(101 587)	(956 536)
Unrealised losses on financial assets at fair value through profit and loss	25 250 597	3 011 067	28 261 664
Total comprehensive income for the year	56 206 327	8 455 365	64 661 692



## 15. CASH FLOWS GENERATED FROM OPERATIONS BEFORE WORKING CAPITAL CHANGES

	R	R
Total comprehensive gain/(loss) for the year	86 223 429	64 661 692
Adjustments for:		
Impairment/(reversal) on healthcare receivables	82 733	117 576
Investment income	(2 438 112)	(2 849 347)
Realised gains on disposals (1	17 271 990)	(5 240 936)
Adjustment to the provision for outstanding claims	11 939 898	14 547 377
Unrealised (gains)/losses on financial assets at fair value through profit and loss	(3 675 794)	(20 454 697)
Cash inflows from operations before working		
capital changes	74 860 164	50 781 665

#### 16. PROFESSIONAL INDEMNITY AND FIDELITY GUARANTEE INSURANCE

In accordance with the rules, the Scheme has a fidelity policy underwritten by Hollard Insurance Company Ltd (policy number: SPL/SLFG/000001079) in the name of the Scheme which, at 31 December 2020, amounted to R40 million (2019: R20 million).

#### 17. RELATED PARTY TRANSACTIONS

## **Background information**

RELATED ENTITIES INCLUDE	RELATIONSHIP
Momentum Health Solutions (Pty) Ltd	Administrator
Momentum Health Solutions (Pty) Ltd	Managed care provider
NMG Consultants and Actuaries (Pty) Ltd	Actuaries
Imperial Limited and Motus Holdings Limited	Employer
Medi Call (Pty) Ltd	Key management personnel
Board of Trustees	Key management personnel
Principal Officer	Key management personnel

## 17. RELATED PARTY TRANSACTIONS (CONTINUED)

#### Parties with significant influence over the Scheme

Momentum Health Solutions (Pty) Ltd has significant influence over the Imperial and Motus Medical Aid, as Momentum Health Solutions (Pty) Ltd participates in Imperial and Motus Medical Aid's financial and operating decisions, but does not control Imperial Group Medical Scheme. Momentum Health Solutions (Pty) Ltd provides administration services.

Managed care organisation, Momentum Health Solutions (Pty) Ltd, a wholly owned subsidiary of Momentum Metropolitan

Holdings Ltd, has significant influence over the Scheme as a managed care provider, but does not control the Scheme

NMG Consultants and Actuaries (Pty) Ltd, has significant influence over the Scheme as the actuarial consultants but does not control the Scheme.

Medi Call (Pty) Ltd has significant influence over the scheme as the Scheme's management services provider but does not control the Scheme.

## Key management personnel and their close family members

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Scheme. Key management personnel include the Board of Trustees and the Principal Officer. The trustees are employed by Imperial Group Limited.

Close family members includes close family members of the Board of Trustees and the Principal Officer.

The terms and conditions of the related party transactions were as follows:

Contributions received	This constitutes the contributions paid by the related party as a member of the Scheme, in their individual capacity. All contributions were at the same terms as applicable to other members.
Claims incurred	This constitutes amounts claimed by the related parties, in their individual capacity as members of the Scheme. All claims were paid out in terms of the rules of the Scheme.
Contribution debtor	This constitutes outstanding contributions payable. The amounts are due immediately. No provisions for doubtful debts have been raised on these amounts.



## 17. RELATED PARTY TRANSACTIONS (CONTINUED)

## Transactions with entities that have significant influence over the Scheme:

	2020	2019
	R	R
Statement of comprehensive income		
Administration fees	15 181 365	15 344 570
Managed care fees	7 841 194	7 901 491
Actuarial fees	874 851	833 175
Statement of financial position		
Actuarial fees due	72 904	-
Managed care fees due	35 237	34 303
Scheme management service fees due	447 831	457 480
Transactions with key management personnel:		
Statement of comprehensive income		
Trustees' and Principal Officer's contributions		
received	495 880	540 672
Trustees' and Principal Officer's claims incurred	880 463	922 457
Principal Officer's fees - JJ van der Walt	273 360	267 480
Scheme management service	5 579 745	5 584 437

## 17. RELATED PARTY TRANSACTIONS (CONTINUED)

The terms and conditions of the related party transactions were as follows:

TRANSACTION	NATURE OF TRANSACTIONS AND TERMS AND CONDITIONS THEREOF
ADMINISTRATION FEES	The administration agreement is in terms of the Rules of the Scheme and in accordance with instructions given by the Trustees of the Scheme. The agreement shall continue for an initial period of three years from 1 January 2011, thereafter it is automatically renewed each year unless notification of termination is received. The Scheme has the right to terminate the agreement on six months notice. The outstanding balance bears no interest and is due within seven days of the month to which it relates. The contract with Metropolitan Health Corporate (Pty) Ltd was ceded to Momentum Health Solutions (Pty) Ltd effective 1 January 2017.
MANAGED CARE FEES	The managed care agreement is in terms of the Rules of the Scheme and in accordance with instructions given by the Trustees of the Scheme. The agreement shall continue for an initial period of three years from 1 January 2011, thereafter it is automatically renewed each year unless notification of termination is received. The Scheme has the right to terminate the agreement on six months notice. The outstanding balance bears no interest and is due within seven days of the month to which it relates. The contract with Metropolitan Health Corporate (Pty) Ltd was ceded to Momentum Health Solutions (Pty) Ltd effective 1 January 2017.
ACTUARIAL FEES	The actuarial agreement is in accordance with instructions given by the Trustees of the Scheme. The agreement is automatically renewed each year unless notification of termination is received. Either party has the right to terminate the agreement on 120 days notice. The outstanding balance bears no interest and is due within 30 days.
SCHEME MANAGEMENT SERVICES	The Medi Call agreement is in terms of the agreement between the Scheme and Medi Call and in accordance with instructions given by the Trustees of the Scheme. The agreement is automatically renewed each year unless notification of termination is received. The Scheme or the Scheme Manager may terminate the agreement by giving the other Party no less than 6 (six) calendar months written notice. The outstanding balance bears no interest and is due within 30 days.



#### 18. INSURANCE RISK MANAGEMENT

## Risk management objectives, policies, processes and methods for mitigating insurance risk

The primary insurance activity carried out by the Scheme assumes the risk of loss from members and their dependants that are directly subject to the risk. These risks relate to the health of the Scheme members. As such the Scheme is exposed to the uncertainty surrounding the timing and severity of claims under the contract. The Scheme also has exposure to market risk through its insurance and investment activities.

The Board of Trustees looks at overall risk including insurance risk. The Board of Trustees is responsible for recommending any changes to the benefit options to ensure that the Scheme's exposure to insurance risk remain within the specified levels. Reference has also been made to the Medical Schemes Act when recommending changes.

The Board of Trustees determines whether or not the Scheme should enter into any risk transfer arrangements.

The Scheme manages its insurance risk through benefit limits and sub-limits, approval procedures for transactions that involve pricing guidelines, pre-authorisation and case management, service provider profiling as well as the monitoring of emerging issues.

The Scheme uses several methods to assess and monitor insurance risk exposures both for individual types of risks insured and overall risks. The Scheme analyses the distribution of claims per category of claim, average age of members per member group, average age per benefit option, actual number of members per benefit option and the geographic distribution of members.

The theory of probability is applied to the pricing and provisioning for a portfolio of insurance contracts. The principal risk is that the frequency and severity of claims are greater than expected. Insurance events are, by their nature, random, and the actual number and size of events during any one year may vary from those estimated using established statistical techniques.

The Scheme re-rates the Scheme benefits annually, to ensure that the necessary underwriting surplus or loss is maintained or minimised relative to the risk exposure. It is relatively easy to access the future claim payments since the large majority is lodged soon after the year-end before the four month expiration of claims period comes into effect.

The table on the following page summarises the concentration of insurance risk, with reference to the carrying amount of the insurance claims incurred, by age group and in relation to the type of risk covered / benefits provided.

## 18. INSURANCE RISK MANAGEMENT (CONTINUED)

#### 2020

AGE GROUPING (IN YEARS)		GENERAL PRACTITIONERS & SPECIALISTS	DENTISTRY	OPTOMETRY	MEDICINES	HOSPITAL	OTHER	TOTAL
		R	R	R	R	R	R	R
< 26	Net	17 182 862	4 954 810	1 388 141	6 926 621	21 620 527	6 820 453	58 893 414
26 - 35	Net	14 653 536	2 881 376	1 424 993	4 709 622	14 907 953	3 796 940	42 374 420
36 - 50	Net	27 306 291	5 772 887	2 985 498	13 605 004	25 517 506	10 091 034	85 278 220
51 - 65	Net	20 106 669	3 687 261	1 484 078	11 896 970	26 311 896	7 285 272	70 772 146
> 65	Net	12 190 044	2 002 868	434 973	6 430 084	16 839 129	7 214 676	45 111 774
Total current year claims	Net	91 439 402	19 299 202	7 717 683	43 568 301	105 197 011	35 208 375	302 429 974

#### 2019

AGE GROUPING (IN YEARS)		GENERAL PRACTITIONERS & SPECIALISTS	DENTISTRY	OPTOMETRY	MEDICINES	HOSPITAL	OTHER	TOTAL
		R	R	R	R	R	R	R
< 26	Net	22 633 487	4 178 065	1 517 065	8 546 234	29 202 104	6 110 626	72 187 581
26 - 35	Net	19 708 874	2 238 484	1 649 281	5 592 785	22 943 159	3 734 913	55 867 496
36 - 50	Net	32 298 066	4 044 926	3 060 972	14 726 431	38 885 591	7 380 935	100 396 921
51 - 65	Net	22 540 551	2 227 959	1 545 687	13 405 400	28 077 006	4 586 792	72 383 395
> 65	Net	12 038 873	661 124	428 478	6 342 375	16 469 206	3 532 144	39 472 200
Total current year claims	Net	109 219 851	13 350 558	8 201 483	48 613 225	135 577 066	25 345 410	340 307 593



## 18. INSURANCE RISK MANAGEMENT (CONTINUED)

General practitioner benefits cover the cost of all visits by members to general practitioners and of the procedures performed by them.

Specialist benefits cover the cost of all visits by members to specialists and in and out of hospital procedures performed by specialists. Specialist benefits also include radiology and pathology benefits provided to members.

Dentistry benefits cover the cost of all visits by members to dental practitioners and the procedures performed by them, up to a prescribed annual limit per member.

Optometry benefits cover the cost of all visits by members to optometrists, the cost of prescribed glasses and contact lenses and the cost of procedures performed by optometrists, up to a prescribed annual limit per member.

Medicine benefits cover the cost of all medicines prescribed to members, up to a prescribed annual limit per beneficiary.

Hospital benefits cover all costs incurred by members, while they are in hospital to receive pre-authorised treatment for certain medical conditions.

The Scheme's strategy seeks diversity to ensure a balanced portfolio and is based on a large portfolio of similar risks over a number of years and, as such, it is believed that this reduces the variability of the outcome.

The strategy is set out in the annual business plan, which specifies the benefits to be provided, the preferred target market and demographic split thereof.

All the contracts are annual in nature and the Scheme has the right to change the terms and conditions of the contract at renewal. Management information including contribution income and claims ratios by option, target market and demographic split, is reviewed monthly. There is also an underwriting review program that reviews a sample of contracts on a quarterly basis to ensure adherence to the Scheme's objectives.

#### 19. CAPITAL MANAGEMENT

The Scheme's objective is to manage its capital in such a way that the annual contribution increase to members is as low as possible, and if possible in line with the participating employer's salary increases. The Scheme therefore decided to use some of its investment income to fund deficits that might occur as a result of operational losses.

Capital adequacy risk is the risk that there may be insufficient reserves to provide for adverse variations on actual and future experience.

The Scheme monitors capital using a solvency ratio, which is accumulated funds divided by gross contributions.

The Medical Schemes Act requires the Scheme to maintain a solvency ratio of 25%. The Scheme's solvency ratio as at 31 December

2020 was 120.6% (2019: 96.5%), which is well above this required minimum.

This measure of capital is consistent with the prior year, and there have been no changes in the Scheme's objectives, policies and procedures for managing capital from 31 December 2019 to 31 December 2020.

#### 20. FINANCIAL RISK MANAGEMENT

The Scheme's activities expose it to a variety of financial risks, including the effects of changes in equity market prices, foreign currency exchange rates and interest rates. The Scheme's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potentially adverse effects on the financial performance of the investments that the Scheme holds to meet its obligations to its members. The most important components of these financial risks are market risk and credit risk.



#### Analysis of carrying amounts of financial assets and financial liabilities per category

2020	2019
R	R
366 542 676	299 301 567
183 980 805	163 709 533
4 383 892	3 484 413
8 982	34 930
4 374 910	3 449 483
16 238 831	11 805 198
1 121 069	984 284
15 117 762	10 820 914

#### Financial risk management strategy and policy

Risk management and investment decisions are made under the guidance and policies approved by the Board of Trustees. The Trustees identify, evaluate and economically hedges (where appropriate) financial risks associated with the Scheme's investment portfolio. They provide written principles for overall risk management, as well as written policies covering specific areas, such as foreign exchange risk, interest rate risk, credit risk and investing excess liquidity.

The investment objectives are to maximise the return on its investments on a long term basis at minimal risk. The investment strategy takes into consideration both constraints imposed by legislation and those imposed by the Board of Trustees.

#### Market risk

#### Interest rate risk

The Scheme's investment policy is to hold the majority of investments in interest bearing instruments. The majority of the Scheme's investments are exposed to changes in market interest rates.

#### Interest rate risk - sensitivity analysis

#### Sensitivity of members' funds due to changes in the interest rate

The impact has been evaluated by looking at the change to total comprehensive income and total members' funds based on a decrease of 1 % or decrease of 5 % in the market interest rates applicable at 31 December 2020, for each class of financial instrument with all other variables remaining constant as follows:

#### Sensitivity analysis table at 31 December 2020

Change in interest bearing financial assets through profit and loss
Change in cash and cash equivalents

2020 Actual	Interest rate decreases by 1%	Interest rate decreases by 5%
R	R	R
106 534 591	(1 065 346)	(5 326 730)
183 980 805	(1 839 808)	(9 199 040)

Change in interest bearing financial assets through profit and loss
Change in cash and cash equivalents

2019 Actual	Interest rate decreases by 1%	Interest rate decreases by 5%
R	R	R
93 025 941	(930 259)	(4 651 297)
163 709 533	(1 637 095)	(8 185 477)

## The above sensitivity analysis is based on the following assumptions:

- » changes in the market interest rates affect the interest income or expense of variable interest financial instruments; and
- w the financial assets and liabilities at 31 December 2020 remain until maturity or settlement without any action by the Scheme to alter the resulting interest rate exposure.



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## 20. FINANCIAL RISK MANAGEMENT (CONTINUED)

#### Equity price risk management

The Scheme is exposed to equity price risks resulting from the equity investments in the underlying policies and portfolios it invests in. The equity instruments are indirectly held by the Scheme in terms of its investment strategy and restrictions exerted by the Medical Schemes Act

No specific concentration of risk exist for the equity price risk as the investments are diversified to minimise the risk to the Scheme.

The following table details the Scheme's sensitivity to a 1 % or 5 % decrease/increase in the fair value of the instruments. The sensitivity analysis includes equity backed investments and illustrates the impact on the surplus or deficit and total members funds at year end.

#### Equity price risk sensitivity analysis

	2020 Actual	JSE ALSI decreases by 1%	JSE ALSI decreases by 5%
	R	R	R
Change in equity backed by financial assets through profit and loss	260 008 085	(2 099 323)	(10 496 615)
Total comprehensive income for the year	86 223 429	84 124 106	75 726 814
Total members' funds	525 538 554	523 439 231	515 041 939

	2019 Actual	JSE ALSI decreases by 1%	decreases by 5%
	R	R	R
Change in equity backed by financial assets through profit and loss	206 275 626	(1 741 306)	(8 703 811)
Total comprehensive income for the year	64 661 692	62 920 386	55 957 881
Total members' funds	439 315 125	437 573 819	430 611 314

#### Equity price risk sensitivity analysis (continued)

#### The equity price sensitivity analysis is based on the following assumptions:

The sensitivity analysis for equity instruments are based on the assumption that all the shares per the Johannesburg Stock Exchange.

All Share index (ISE ALSI) decrease by 1 % or 5 %.

## **Currency risk**

The Scheme operates in South Africa and therefore its cash flows are denominated in South African Rand (ZAR).

#### Credit risk

The Scheme's principal financial assets exposed to credit risk are cash and cash equivalents, trade and other receivables and financial assets at fair value through profit and loss. The amounts presented in the statement of financial position are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience is evidence of a reduction in the recoverability of the cash flows. Cash transactions are limited to high credit quality financial institutions.

The Scheme manages the credit risk, specifically relating to trade and other receivables, by ensuring it applies a strict credit policy.

#### Cash and cash equivalents

The credit risk on liquid funds is limited because the counter parties are financial institutions with high credit ratings.

CREDIT RISK EXPOSURE	AMOUNT	COUNTER PARTY	CREDIT RATING
2020	R		
Cash and cash equivalents	19 750 712	ABSA	BB+
	15 617 769	FirstRand	BB+
	10 153 309	Investec	BB+
	72 173 307	Nedbank	BB+
	66 275 869	Standard Bank	BB+
	7 987	HSBC	AA-
	1 852	China Construction Bank	А



## Credit risk (continued)

CREDIT RISK EXPOSURE	AMOUNT	COUNTER PARTY	CREDIT RATING
2019	R		
Cash and cash equivalents	15 554 221	ABSA	BB
	25 326 303	FirstRand	BB
	2 808 749	Investec	BB
	50 408 424	Nedbank	BB
	68 623 199	Standard Bank	В
	961 676	HSBC	А
	3 318	Standard Chartered	А
	23 643	China Construction Bank	А

The credit risk exposure on trade and other receivables has been set out on page 61 of these financial statements.

#### Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities to meet obligations as they fall due in the ordinary course of business. The availability of funding through liquid holding cash positions with various financial institutions ensures that the Scheme has the ability to fund its day-to-day operations.

The table below summarises the Scheme's maturity analysis of insurance and other payables as well as insurance and other receivables and the expected maturity analysis for the outstanding claims provision.

#### The liquidity risk analysis is based on the following assumptions:

- The outstanding claims provision is based on an estimate of the payments to be made within the first four months after becoming due, as per the Scheme rules, or unless otherwise arranged; and
- » The maturity of trade and other payables is based on the pre-defined regulatory contractual terms.

## Liquidity risk (continued)

	UP TO 1 MONTH	BETWEEN 1 AND 3 MONTHS	MORE THAN 3 MONTHS	TOTAL
	R	R	R	R
2020				
LIABILITIES				
Current liabilities				
Outstanding claims provision	8 246 023	2 948 432	329 799	11 524 254
Trade and other payables	17 844 565	-	-	17 844 565
Total current liabilities	26 090 588	2 948 432	329 799	29 368 819
ASSETS				
Current assets				
Cash and cash equivalents	183 980 805	-	-	183 980 805
Trade and other receivables	4 311 245	81 844	333 631	4 726 720
Total current assets	188 292 050	81 844	333 631	188 707 525
	162 201 462	(2 866 588)	3 832	159 338 706



## Liquidity risk (continued)

	UP TO 1 MONTH	BETWEEN 1 AND 3 MONTHS	MORE THAN 3 MONTHS	TOTAL
	R	R	R	R
2019				
LIABILITIES				
Current liabilities				
Outstanding claims provision	11 096 235	3 634 817	644 138	15 375 190
Trade and other payables	11 805 198	-	-	11 805 198
Total current liabilities	22 901 433	3 634 817	644 138	27 180 388
ASSETS				
Current assets				
Cash and cash equivalents	163 709 533	-	-	163 709 533
Trade and other receivables	3 400 400	97 688	257 009	3 755 097
Total current assets	167 109 933	97 688	257 009	167 464 630
	144 208 500	(3 537 129)	(387 129)	140 284 242

## Fair value measurements recognised in the statement of financial position

The following table provides an analysis of financial instruments that are measured subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degree to which fair value is observable.

- » Level 1 fair value measurements are those derived from quoted prices (unadjusted) in active markets for identical assets or liabilities;
- » Level 2 fair value measurements are those derived from inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices); and
- » Level 3 fair value measurements are those derived from valuation techniques that include inputs for the asset or liability that are not based on observable market data (unobservable market data).

2020
Financial assets at fair value
through profit and loss

Sygnia (insurance policy) (recurring)

Total available-for-sale investments

Level 1	Level 2	Level 3
R	R	R
-	366 542 676	-
-	366 542 676	-

## 2019 Financial assets at fair value through profit and loss

Sygnia (insurance policy) (recurring)

Total available-for-sale investments

Level 1	Level 2	Level 3	
R	R	R	
-	299 301 567	-	
-	299 301 567	-	



## Credit risk - trade and other receivables

	FULLY PERFORMING	PAST DUE	IMPAIRMENT	NET	
	R	R	R	R	
2020					
Insurance receivables	4 302 262	415 476	(342 828)	4 374 910	
- Contributions outstanding	4 256 824	16 683	-	4 273 507	
- Recoveries from members	7 378	180 301	(180 298)		
- Supplier overpayments	38 060	218 492	(162 530)		
Other receivables	8 982	-	=	8 982	
Cash and cash equivalents	183 980 805	-	=	183 980 805	
	188 292 049	415 476	(342 828)	188 364 697	
2019					
Insurance receivables	3 365 469	354 698	(270 684)	3 449 483	
- Contributions outstanding	3 312 697	23 763	-	3 336 460	
- Recoveries from members	2 615	170 094	(171 509)	1 200	
- Supplier overpayments	50 157	160 841	(99 175)	111 823	
Other receivables	34 930	-	-	34 930	
Cash and cash equivalents	163 709 533	-	-	163 709 533	
	167 109 932	354 698	(270 684)	167 193 946	

## Age analysis of past due amounts

	30 DAYS	60 DAYS	90 DAYS +	NET	
	R	R	R	R	
2020					
Insurance receivables	39 118	9 912 366 446		415 476	
- Contributions outstanding	16 683	-			
- Recoveries from members	3 100	1 612	175 589	180 301	
- Supplier overpayments	19 335	8 300	190 857	218 492	
	39 118	9 912	366 446	415 476	

2019				
Insurance receivables	51 461	28 421	274 816	354 698
- Contributions outstanding	10 696	13 067	-	23 763
- Recoveries from members	3 041	4 684	162 369	170 094
- Supplier overpayments	37 724	10 670	112 447	160 841
	51 461	28 421	274 816	354 698

## 21. TAXATION

The Scheme is exempt from income tax in terms of Section 10(1)(d) of the Income Tax Act.



## 22. CRITICAL ACCOUNTING JUDGEMENTS AND AREAS OF KEY SOURCES OF ESTIMATION UNCERTAINTY

In the process of applying the Scheme's accounting policies, the Trustees have made the following judgements that have the most significant effect on the amounts recognised in the financial statements:

- 1. Provision for outstanding claims is made based on various factors as discussed in Note 5.
- The Scheme's financial instruments are measured at fair value as indicated in Note 1 and it is usually possible to determine their fair values within a reasonable range of estimates.
- 3. Provision is made for impairment of debt according to historical trends in the recoverability based on the ageing. The following amounts are provided for:
  - » Arrear contributions older than 120 days;
  - » Any amounts due from pensioners, resigned members and deceased members; and
  - » Supplier debt over 120 days.

These estimates are subjective in nature and involve uncertainties and matters of significant judgement (e.g. interest rates, volatility, estimated flows, etc.) and therefore cannot be determined with precision.

#### 23. COMMITMENTS

There were no commitments for capital expenditure as at 31 December 2020 (2019 : nil).

#### 24. NON-COMPLIANCE MATTERS

The following areas of non-compliance with the Act were identified during the year:

#### Contravention of Section 26(7)

#### Nature and impact

In terms of section 26(7) of the Act, contributions must be paid directly to a medical scheme by no later than three business days after payment becomes due. Amounts were received after the prescribed three business days of the month following the last business day in which it became due, as stipulated in the rules.

## 24. NON-COMPLIANCE MATTERS (CONTINUED)

#### Contravention of Section 26(7) (continued)

#### Causes for the failure

Premiums reconciliations typically take more than three days to be resolved, and instances of non-compliance might occur. This is common in the industry and is not viewed as material.

#### **Corrective action**

The Scheme has strict credit control policies to minimise the risk of non-recovery.

#### Contravention of Section 35(8)(a)and (c)

#### Nature and impact

In terms of Section 35(8)(a) and (c) of the Act, a Scheme shall not invest any of its assets in an employer who participates in the medical scheme or any administrator associated with the medical scheme

#### Causes for the failure

The Scheme holds indirect investments in Imperial Limited and Motus Holdings Limited through its linked insurance policy investment with Sygnia Life Limited.

The Scheme also holds indirect investments in Momentum Metropolitan Limited (holding company of the administrator), Liberty Holdings, Sanlam Limited and Discovery Holdings (holding companies of medical scheme administrators) through its linked insurance policy investment with Sygnia Life Limited.

#### **Corrective action**

The non-compliance is as a result of the Scheme's assets being invested in a linked policy of insurance. The Scheme does not dictate to the asset managers which investment holding to purchase. These investments are part of the total insured portfolio and selling this non-compliant investment would result in the complete sale of the entire portfolio.

A new application for exemption was submitted to the Registrar on 18 October 2019 and approved by the Registrar. The exemption will be valid for a period of three years, effective 1 December 2019 to 30 November 2022.



#### 24. NON-COMPLIANCE MATTERS (CONTINUED)

#### Contravention of Section 36(11)

#### Nature and impact

Section 36 (11) states that the majority of the members, including the Chairman of the Audit Committee, shall be persons who are not officers of the medical scheme or the administrator of the medical scheme, the controlling company of the administrator or any subsidiary of its controlling company.

#### Causes for the failure

The Chairman of the Audit Committee was appointed to the Board of Trustees effective 1 January 2019 as an employer representative, which resulted in the non-compliance with this Section of the Act.

#### **Corrective action**

The chairperson of the audit committee stepped down on 31 March 2020 and was replaced by an independent Chairperson effective 1 April 2020.

#### 25. EVENTS AFTER REPORTING DATE

At the date of finalisation of the financial statements there were no material events that occurred subsequent to the reporting date that required adjustments to the amounts recognised in the financial statements. The COVID-19 outbreak is a material subsequent non-adjusting event, in the financial statements.

The worldwide COVID-19 pandemic that developed during the reporting period is, however, continuing to create significant uncertainties that may have an impact on the Scheme going forward.

On 11 March 2020, the World Health Organisation declared the COVID-19 outbreak to be a pandemic. Many governments are taking increasingly stringent steps to help contain the spread of the virus, including requiring self isolation/quarantine by those potentially affected, implementing social distancing measures, and controlling or closing borders and "locking-down" cities/regions or even entire countries. There has also been a significant increase in economic uncertainty, evidenced by more volatile asset prices and currency exchange rate, and a significant decline in long-term interest rates in developed economies.

## 25. EVENTS AFTER REPORTING DATE (CONTINUED)

The South African economy was affected by the news of the first confirmed cases of the virus in the country early in March 2020 and this led to the President declaring a national disaster on 15 March 2020. On 28 December 2020 the President announced an increase infection rates. On 3 March 2021 some restrictions were relaxed when the President announced an alert level 1 based on a significant reduction in infection rates.

There is continued uncertainty of the impact of the above-mentioned measures on the economy and potential claims patterns that may influence the Scheme. These risks will be monitored closely until greater stability is reached including an understanding of the impact of the Covid-19 pandemic on the Scheme.

The following cumulative COVID-19 information from March 2020 until end of March 2021 was taken into consideration:

» Total member lives infected by COVID-19
 » Total member lives recovered from COVID-19
 » Total member deaths from COVID-19
 19

» Total COVID-19 related claims in Rands R 22 276 423

Provision for outstanding claims, as disclosed in note 5, is an estimate of the ultimate costs of settling all claims incurred that have been occurred before the end of the reporting period, but have not been reported to the Scheme. Given the fact that the risk claims provision as at 31 December 2020 relates to 2020 and prior, the claims provision remains unchanged.

The Board of Trustees are of the opinion that these events, given the existing profile of the Scheme's membership and the level of reserves held, will not have a material impact on the Scheme's solvency. The Trustees will continue to consider the potential impact of the outbreak on significant estimates and judgements going forward.

There have been no other events that have occurred between the end of the accounting period and the date of the approval of these Annual Financial Statements, other than items listed above, that the Trustees consider should be brought to the attention of the members of the Scheme.

#### 26. GOING CONCERN

With the outbreak of the coronavirus pandemic the Trustees continue to be of the opinion that the Scheme will be able to continue as a going concern, refer to note 25 of the notes to the annual financial statements for additional disclosure on events after reporting date.



# PROXY FORM IMPERIAL AND MOTUS MEDICAL AID

- l,
being a member of Imperial and Motus Medical Aid, do hereby appoint
who is a member of this Scheme or, failing him/her, the Chairman of the meeting, as my proxy to attend and vote on my behalf at the Annual General Meeting convened for Friday, 16 July 2021.
Dated this day of2021.
Signature of member:
Signature of proxy:
Please return this proxy by email to proxy@tmsmeetings.co.za.

1

10:00, Wednesday 7 July 2021.

To reach the Principal Officer, through The Meeting Specialist (Pty) Ltd, by no later than

NOTES			





